

## Deciding Which Tools to Use to Convert ICD-9 Diagnoses codes to ICD-10

The purpose of this document is to direct your facility to the proper tools to help you convert your residents' diagnoses codes from ICD-9 to ICD-10.

Conceptually, the starting point for determining the residents' diagnoses codes is the Medical Record, whether it is electronic or paper. This means **it is the nursing staff who establishes the proper ICD-10 codes for each resident**. This information then flows from EMR to MDS and financial (billing and accounts receivable).

RHS has developed a robust set of tools to help your facility convert your residents' ICD-9 diagnoses codes to ICD-10 based on the official GEM files. To understand which tools to use it is necessary to first establish the type of facility you are in terms of which VISUAL and/or CHARTS software modules your facility uses:

**Option 1:** If your facility uses VISUAL EMR, and your facility uses VISUAL Census and Accounts Receivable then...

Step 1. Use the VISUAL ICD-10 conversion tools.

**Option 2:** If your facility uses VISUAL EMR, and your facility uses CHARTS for Census and Accounts Receivable then...

Step 1. Use the VISUAL ICD-10 conversion tools.

Step 2. Use the Visual ICD 10 Export Function to export the ICD 10 codes.

Step 3. Import the ICD10 file to CHARTS.

**Option 3:** If your facility does NOT use VISUAL EMR, and your facility uses VISUAL Census and Accounts Receivable then...

Step 1. Use the VISUAL ICD-10 conversion tools

**Option 4:** If your facility does NOT use VISUAL EMR, and your facility uses CHARTS for Census and Accounts Receivable then...

Step 1. Use the CHARTS GEMS Report and enter your ICD-10 diagnosis codes into CHARTS.

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Documentation for the conversion tools is available by clicking **Letters to Clients** at [ReliableHealth.com](http://ReliableHealth.com).

July 17, 2015: Deciding which tools to use to convert ICD-9 diagnoses codes to ICD-10.

July 16, 2015: CHARTS tools for converting ICD-9 diagnoses codes to ICD-10.

July 15, 2015: VISUAL tools for converting ICD-9 diagnoses codes to ICD-10.